

**St. James Presbyterian Church
Jenks, Oklahoma (Tulsa County)**

BYLAWS

1. St. James Presbyterian Church of the county of Tulsa, being a particular congregation of the Presbyterian Church (U.S.A.) recognizes and holds that the Constitution of said Church in all its provisions is obligatory upon it and its members. As a religious corporation, this church recognizes and holds that the laws of the state of Oklahoma are obligatory upon it and its members.
2. An annual meeting of the congregation and corporation shall be held in the regular place of worship on the third or fourth Sunday of January for the transaction of any business properly coming before such meeting. There shall be a meeting of the congregation and corporation in the regular place of worship on the fourth Sunday of September for the election of officers. The training of new church officers shall take place between their election and the end of the year. New officers shall be installed in their positions at a Sunday morning service of worship as soon after the new year as is practicable.
3. Special meetings of the congregation and corporation may be called by the session, the Eastern Oklahoma Presbytery or by the session at the request in writing of one-fourth of the active members of the roll of the congregation. Such calls shall state clearly the purpose of such special meetings, and no other matter, save that specified in each call, may be considered.
4. Public notices of the time, place and purpose of all meetings of the congregation for ecclesiastical shall be given from the pulpit on two successive Sundays, and by written and/or electronic notice at least 10 days before the meeting.
5. The Pastor shall moderate at said meetings. If the pastor is ill or otherwise unable to be present, he or she shall invite another teaching elder who is a member of the presbytery or a person authorized by presbytery to serve as moderator. If there is no installed pastor or the pastor is unable to moderate or name another moderator, the presbytery shall make provision for a moderator or a teaching elder of the Eastern Oklahoma Presbytery shall be invited by the session to preside. This invitation shall be cleared through the committee on Ministry of the Eastern Oklahoma Presbytery.
6. The members of the church shall be defined by the usages and rules of the Presbyterian Church (U.S.A.) regardless of age. All active members of the church are eligible to vote in all stated meetings of the congregation and corporation. Since a minister is not a member of the congregation she or he may not vote in the meeting of the congregation.
7. Meetings of the congregation and corporation shall be conducted in accordance with the most current issue of the Book of Order Part II of the Constitution adopted by the General

Assembly of the Presbyterian Church (U.S.A.) as far as they apply, and when they do not apply, according to the usual legislative rules of order.

8. All meetings of the congregation and corporation shall be opened and closed with prayer.

9. A quorum of the congregation shall be 10% of the active membership. Meetings of the corporation shall have the same quorum.

10. The session shall consist of nine (9) elders divided into three equal classes, one class of whom shall be elected each year at the yearly election meeting of the congregation for a three-year term. The pastor will serve as moderator. No elder shall serve on the session for consecutive terms, either full or partial, aggregating more than four years; but shall be ineligible to be elected to a new term until at least one year shall be elapsed. The powers and duties of the session are as stated in said Book of Order chapter 3.

11. The Clerk of Session shall be an elder elected by the Session annually.

12. The Treasurer of the congregation shall be an elder elected by the Session annually.

13. The corporation shall be represented by Trustees of the Corporation, which shall consist of three elders who may or may not be active on the Session. The terms for such trustees are the same as provided for elders on session. The Trustees of the Corporation shall elect among its members a president, vice-president and a secretary. No trustee may hold more than one of these offices at a time. The powers and duties of such trustees shall not infringe upon the powers and duties of the session or the board of Deacons. The powers and duties of said board of trustees of the corporation shall be only those set out in the Book of Order chapter 4, namely:

“ to receive, hold, encumber, manage, and transfer property, real or personal, for the congregation, providing that in buying, selling, and mortgaging real property, the trustees shall act only after the approval of the congregation, granted in a duly constituted meeting; to accept and execute deeds of title to such property; to hold and defend title to such property; to manage any permanent special funds for the furtherance of the purposes of the congregation. All subject to the authority of session and under the provisions of the Constitution of the Presbyterian Church (U.S.A.).”

14. The Board of Deacons (Diaconate) shall consist of nine (9) deacons divided into three equal classes, one class of whom shall be elected each year at the yearly election meeting of the congregation for a three-year term. The board shall elect a moderator annually from among its current members. No deacon shall serve on the Diaconate for consecutive terms, either full or partial, aggregating more than four years; but shall be ineligible to be elected to a new term until at least one year shall have elapsed. The powers and duties of the Board of Deacons are as stated in the Book of Order chapter 2.

15. A quorum for session meetings shall be five (5) members. A quorum of the Diaconate, and the trustees of the corporation shall be a majority of the members then in office.

16. Vacancies on the session, the Diaconate and the Trustees of the Corporation shall be filled either at the annual meeting of the congregation and corporation or at special meetings called for the purpose, as the session shall determine.

17. A representative nominating committee of 7 active members shall be elected annually in accordance with the Book of Order G-2.0401. Two members shall be active elders, elected by session; one of these shall be named by the session as moderator. The Board of Deacons shall elect an active deacon. Four members shall be elected by the congregation annually, and no member of the committee shall serve more than three years consecutively.

This committee shall nominate one eligible person only for each office to be filled. Additional nominations of qualified persons may be made from the floor by any eligible voter, providing one so nominated has agreed to serve if elected.

18. These bylaws may be amended subject to the charter of the corporation, the laws of the State of Oklahoma, and the Constitution of the Presbyterian Church (USA) at any annual meeting or at any special meeting by a two thirds (2/3) vote of the eligible voters present, provided that a full reading of the proposed changes or a printed distribution of the same shall have been made in connection with the call for the meeting.

Voted by congregation of St. James Presbyterian Church, Sunday, September 23, 2012, at a meeting of the congregation called for this purpose.

Moderator, Ann C. Wasson, Interim Pastor

Clerk of Session, Earl Evans